

# **Report to the Overview and Scrutiny Committee**

**Report reference:**

**Date of meeting: 29 January 2013**



**Subject:** Overview and Scrutiny Review

**Report of:** Overview & Scrutiny Review Task & Finish Panel

**Chairman:** Councillor K Angold-Stephens

## **Recommendations:**

**(1) To approve the revised terms of reference for this Panel for the purpose of the Overview and Scrutiny Review; and**

**(2) To approve a work programme for the review based on completion by the Council meeting on 23 April 2013**

## **Report**

### **1. Introduction**

1.1 This Panel was established on 7 April 2012 with broad terms of reference aimed at undertaking a review of Overview and Scrutiny. Since then, officers have consulted members of the Council and Directors on the scope of the review.

1.2 At our first meeting, we reviewed a range of information about the review, including:

- (a) view of Councillors and officers;
- (b) legal background;
- (c) past reviews of Overview and Scrutiny; and
- (d) good practice examples from the Centre for Public Scrutiny.

1.3 We have used this information to structure our review and create a work programme/schedule of meetings designed to complete the review by the end of the current Council year. We also felt it appropriate to clarify our terms of reference.

### **2. Terms of Reference and Work Programme**

2.1 Appendix 1 to this report sets out our recommended terms of reference. This reflects specific topics we wish to review and which represents a manageable work programme until April 2013.

2.2 Appendix 2 sets out the work programme itself. We will deal with a set number of topics at each of our meetings, thereby assembling the review in stages. At the end of the process, we will be consulting members and officers on the overall review proposals before bringing recommendations to the Council.

### **3. Action Required**

3.1 We recommend at the commencement of this report.